APPLICATION FOR EXEMPTION

This form shall be used for Application for Exemption in accordance with the SCAA REGULATIONS on common rules in the field of civil aviation in order to provide basic details regarding grant exemptions. *The form shall be fulfilled and submitted together with all necessary appendices and documents to the Republic of Azerbaijan State Civil Aviation Agency.* *Please be aware that incomplete forms will be returned and not be processed.*

Applicant

AOC No. (if applicable)	Operator	No of Application
Place	**Date**	**Signed by Accountable Manager**

Organization Information

Business Address	
Phone No	
Fax No	
E-mail	

Person within the Operator with overall responsibility for application for exemption

Name		**Date and signature**
Business Address		
Phone No		
Fax No		
E-mail		

Aircraft type: (If relevant)	**Registration**	**Serial No.:**
1. Justification for the exemption		
2. A citation of the specific requirement from which the applicant seeks relief with indication of its REF.		
3. Description of the type of operations to be conducted under the proposed exemption		
4. The proposed duration of the exemption		
5. An explanation of how the exemption would be in the public interest, that is, benefits the public as a whole		
6. Risk assessment relevant to the situation for which the Exemption is sought and a description of the manner in which the risks will be mitigated in accordance with its safety management system, where applicable. (Detailed Information on this issue shall be submitted as separate document including evidence that during the process of Risk assessment specific to this exemption request applicant conducted safety analyses and demonstrated that an acceptable level of safety will be maintained if the exemption is granted.		
7. A detailed description of the alternative means by which the applicant will ensure a level of safety equivalent to that established by these rules and standards in question;		
8. A review and discussion of any known safety concerns with the requirement, including information about any relevant accidents or incidents of which the applicant is aware.		
9. Any other relevant information that may be required by the SCAA		

10. If the applicant seeks to operate under the proposed exemption outside of Azerbaijan airspace, the application must also indicate whether the exemption would contravene any provision of the Standards and Recommended Practices of the International Civil Aviation Organization (ICAO).	
11. In case of Application for Maintenance Task Extension it's necessary to submit decision of Type Certificate Holder	
12. Is repetitive exemption or extension? If is -indicate Reference and Date of former exemption	

Note: *Attach any relevant tables or extra forms you need to support the application process. List the attachments in the table at SECTION 9.*